

RPL TRAINING ENROLMENT FORM

CPC31220 - Certificate III in Wall & Ceiling Linings Recognised Prior Learning

Applicants only need to complete this form after they have submitted the Self Assessment Questionnaire.

Please contact AWCINSW or your Trainer to discuss.

PERSONAL DETAILS

Gender: ☐ M ☐ F ☐ Other

Title ☐ Mr ☐ Mrs ☐ Miss ☐ Ms

Surname: _____

Preferred Name: _____

What is the address of your usual residence: _____

Suburb or Town: _____

State: Select _____ Postcode: _____

Mobile: _____

Work Phone: _____

Email: _____

Current Occupation: _____

years in Current Industry: _____

Previous Occupation: _____

Unique Student Identifier (USI)

Given Name/s: _____

Date of Birth: _____

Postal address: (☐ Same as residential) _____

Suburb or Town: _____

State: Select _____ Postcode: _____

Home Phone: _____

Fax: _____

Email: _____

Employment Status:

☐ Full-time ☐ Self Employed (not employing others)
☐ Part-time ☐ Employer ☐ Not Seeking Work
☐ Unemployed Jobseeker ☐ Unpaid Worker

EMERGENCY DETAILS

Name: _____ Phone: _____

EMPLOYER DETAILS

Business Name: _____

Address: _____

Suburb: _____ State: Select _____ Postcode: _____

Contact Name: _____ Phone: _____

Email: _____ Number of Employees: _____

Are you a Member of AWCINSW? ☐ Yes ☐ No Are you interested in Membership? ☐ Yes ☐ No

EDUCATION & TRAINING HISTORY

What is your highest completed school level? ☐ Year 12 ☐ Year 11 ☐ Year 10
☐ Year 9 ☐ Year 8 or below ☐ Never attended school

Which year did you complete this school level _____

Are you still attending high school? ☐ Yes ☐ No

Where did you attend this school level? _____

Have you successfully completed any of the following qualifications?

☐ Certificate I ☐ Certificate II ☐ Certificate III (Trade qualification) ☐ Certificate IV or Advanced Certificate
☐ Diploma or Associate Diploma ☐ Advanced Diploma or Associate Degree ☐ Bachelor Degree or Higher
☐ Other than above Names of qualifications held: _____

Currently enrolled in an accredited course (please specify) _____

BACKGROUND

In which country were you born? ☐ Australia ☐ Other, please specify: _____

Are you of Aboriginal or Torres Strait Islander origin? ☐ No ☐ Aboriginal ☐ Torres Strait Islander

Are you a permanent resident or Citizen of Australia? ☐ No ☐ Citizen ☐ Permanent Resident

Do you speak a language other than English at home? ☐ English only ☐ Yes, please specify: _____

How well do you speak English?
☐ Very well ☐ Well ☐ Not well ☐ Not at all

Do you consider yourself to have any language, literacy or numeracy issues? ☐ No ☐ Yes

Do you consider yourself to have a disability, impairment or long-term condition? ☐ No ☐ Yes, please tick:

☐ Hearing/deaf ☐ Physical ☐ Intellectual Learning ☐ Mental Illness
☐ Vision ☐ Medical Condition ☐ Acquired brain impairment ☐ Other

What is your main reason for undertaking this course? ☐ Requirement of my job ☐ To get a job
☐ Develop my business ☐ Start my own business ☐ For a different career ☐ For further study
☐ Extra skills for my job ☐ Better job or promotion ☐ Self-development ☐ Other reasons

How did you hear about this course? ☐ Trainer/Assessor ☐ Internet Search
☐ Trade show ☐ Word of mouth ☐ AWCI magazine ☐ AWCI emails

AWCINSW TRAINING CORRESPONDENCE

Association of Wall & Ceiling Industries NSW
Po Box 450
PARRAMATTA NSW 2150

Phone: 02 9891 6188
Website: awcinsw.au
Email: enquiries@awcinsw.au

TERMS & CONDITIONS

- This Recognised Prior Learning program is delivered by the AWCINSW through the NSW Government's Trade Pathways Program and is 100% subsidised.
- Participants who arrive to scheduled gap training classes after the prescribed starting time risk not be allowed entry and no refund will be provided.
- Participants who arrive for the scheduled gap training course without the required materials, clothing, PPE or evidence of prerequisites will not be permitted to participate in the course.
- AWCINSW reserves the right to cancel courses, but will provide at least 5 business days notice where possible. In such circumstances, AWCINSW will transfer students to the next available training course.
- Any reassessment or resubmission of any part of any gap training may incur a fee.
- AWCINSW do not issue trades licenses. Any licensing enquiries should be made to the relevant licensing authority.
- To be recognised for Credit Transfer, the participant must submit certified copies of transcripts and certificates.
- All participants have the right to appeal an assessment decision.

STUDENT DECLARATION & PRIVACY STATEMENT

I hereby agree to abide by the RTO policies and procedures relating to fees, charges and regulations of the organisation.

- I declare that the information supplied on this form is correct and complete. I understand the requirements of undertaking the course and the outcomes.
- I understand that if I would like to view a policy or procedure that relates to my training, I will be provided this on request. A brief outline can be found in the Students Handbook.
- I permit AWCINSW to access my Visa/residency records for verification purposes on the Department of Immigrations Visa Entitlement Verification Online (VEVO) system.
- I give permission for the RTO to verify my USI or using my personal information to create a USI on my behalf.
- I have read and agree to the terms and conditions as outlined above.

ENTRY REQUIREMENTS

To be eligible to enrol in this qualification, the participant must provide the following colour copies of:

- Photo ID (drivers licence, passport, etc.)*
- Construction induction card
- Please attach copy of visa and passport if working under a visa

If the participant holds a current qualification or statement of attainment with any of the competencies listed, a certified copy will need to be submitted to be eligible to receive credit transfer for these units.

Fees and Charges

- I understand the cost of the Recognised Prior Learning Program is \$3850

PRIVACY NOTICE

Why we collect your personal information

As a registered training organisation (RTO), we collect your personal information so we can process and manage your enrolment in a vocational education and training (VET) course with us.

How we use your personal information

We use your personal information to enable us to deliver VET courses to you, and otherwise, as needed, to comply with our obligations as an RTO.

PRIVACY NOTICE

How we disclose your personal information

We are required by law (under the National Vocational Education and Training Regulator Act 2011 (Cth) (NVETR Act)) to disclose the personal information we collect about you to the National VET Data Collection kept by the National Centre for Vocational Education Research Ltd (NCVER). The NCVER is responsible for collecting, managing, analysing and communicating research and statistics about the Australian VET sector.

We are also authorised by law (under the NVETR Act) to disclose your personal information to the relevant state or territory training authority.

How the NCVER, The AWCINSW and other bodies handle your personal information

The NCVER will collect, hold, use and disclose your personal information in accordance with the law, including the Privacy Act 1988 (Cth) (Privacy Act) and the NCVER Act. Your personal information may be used and disclosed by NCVER for purposes that include populating authenticated VET transcripts; administration of VET; facilitation of statistics and research relating to education, including surveys and data linkage; and understanding the VET market.

The NCVER and the AWCINSW is authorised to disclose information to the Australian Government Department of Education, Skills and Employment (DESE), Commonwealth authorities, State and Territory authorities (other than registered training organisations) that deal with matters relating to VET and VET regulators for the purposes of those bodies, including to enable: administration of VET, including program administration, regulation, monitoring and evaluation facilitation of statistics and research relating to education, including surveys and data linkage understanding how the VET market operates, for policy, workforce planning and consumer information.

The NCVER may also disclose personal information to persons engaged by NCVER to conduct research on NCVER's behalf.

The NCVER does not intend to disclose your personal information to any overseas recipients.

For more information about how the NCVER will handle your personal information please refer to the NCVER's Privacy Policy at www.ncver.edu.au/privacy.

DESE is authorised by law, including the Privacy Act and the NVETR Act, to collect, use and disclose your personal information to fulfil specified functions and activities. For more information about how the DESE will handle your personal information, please refer to the DESE VET Privacy Notice at <https://www.desegov.au/national-vet-data/vet-privacy-notice>.

SURVEYS

You may receive a student survey which may be run by a government department or an NCVER employee, agent, third-party contractor or another authorised agency. Please note you may opt out of the survey at the time of being contacted.

At any time, you may contact AWCINSW to:

- request access to your personal information
- correct your personal information
- make a complaint about how your personal information has been handled
- ask a question about this Privacy Notice

Below is the contact details for AWCINSW

Association of Wall & Ceiling Industries NSW
Po Box 450
PARRAMATTA NSW 2150

Phone: 02 9891 6188
Website: awcinsw.au
Email: enquiries@awcinsw.au

Your personal information (including the personal information contained on this enrolment form), may be used or disclosed by AWCINSW for statistical, administrative, regulatory and research purposes. AWCINSW may disclose your personal information for these purposes to:

Commonwealth and State or Territory government departments and authorised agencies

STUDENT DECLARATION AND CONSENT

Student Declaration and Consent

- ☐ I declare that the information I have provided to the best of my knowledge is true and correct.
- ☐ I consent to the collection, use and disclosure of my personal information in accordance with the Privacy Notice above.

Permission to Publish

- ☐ Tick here if you do not want any photo of you used in any marketing materials

CONFIRMATION AND ACCEPTANCE

I accept the proposal as set out above as discussed with an AWCINSW training representative.

Name: _____ Signature: _____

APPLICATION CHECK (OFFICE USE ONLY)

The applicant has:

- ☐ Completed and attached the Self Assessment Questionnaire
- ☐ Completed and attached the Applicant Employment History Forms (one for each significant employer)
- ☐ Listed and attached required documentation to support the application
- ☐ Completed and signed the Declaration
- ☐ Provided at least 3 completed Referee Testimonials on company letterhead
- ☐ Completed and signed the Enrolment Application form